

**HINDUSTAN COMPOSITES LIMITED****Regd.Office: PENINSULA BUSINESS PARK , TOWER 'A', 8TH FLOOR , SENAPATI BAPAT MARG, LOWER PAREL****MUMBAI , INDIA. TEL : 2266530101,****Fax : 022-66530105, e-mail : hcl@hindcompo.com****CIN No. :- L29120MH1964PLC012955****GST Registration No. :- 27AAACH0973N1ZA****HEAD OFFICE GENERAL PURCHASE ORDER**

Vendor H1330 CLARITUS MANAGEMENT CONSULTING PVT LTD A-27C, A BLOCK, SECTOR 16 NOIDA, UTTAR PRADESH GREATER NOIDAINDIA PIN CODE: 201301 GST No: 09AACCC3838K1ZF	P.O.No SCS/PDI:	HOGPOR - 2000000007
	Date	10/07/2024
	Ammend No.\Dt	0 -
	Delivery & Billing Location :	
	HINDUSTAN COMPOSITES LTD PENINSULA BUSINESS PARK , A TOWER 8th FLOOR 801 SENAPATI BAPAT MARG , MUM 400013 - MAH - INDIA GST No: 27AAACH0973N1ZA	

SL.	HSN CODE	DESCRIPTION	QTY/SCHEDULE	U.PRICE	Disc	AMOUNT	CGST		SGST		IGST		TOTAL
				INR	INR	INR	RATE	AMT IN	RATE	AMT IN	RATE	AMT INR	
1		181230008 - MICROSOFT 365 BUSINESS STANDARD (50 GB MAILBOX, 1 TB ONE DRIVE FOR BUSINESS, TEAMS FOR AUDIO/ VIDEO CONFERENCING, ONLINE OFFICE AND INSTALLABLE MS OFFICE (WORD, EXCEL, POWER POINTM OUTLOOK OWA) FOR 138 USERS	138-NOS 17/07/2024 - 138	7,239.00	0.00	998,982.00	9.00	89,908.38	9.00	89,908.38	0.00	0.00	1,178,798.76
2		181230008 - MICROSOFT 365 BUSINESS BASIC (50 GB MAILBOX, 1 TB ONE DRIVE FOR BUSINESS, TEAMS FOR AUDIO/ VIDEO CONFERENCING, ONLINE OFFICE FOR 75 USER	75-NOS 17/07/2024 - 75	1,330.00	0.00	99,750.00	9.00	8,977.50	9.00	8,977.50	0.00	0.00	117,705.00
NRE NO: HO/005			Total	213	0.00	1,098,732.00		98,885.88		98,885.88		0.00	1,296,503.76

Amount in Words TWELVE LAKHS NINETY-SIX THOUSAND FIVE HUNDRED THREE AND PAISE SEVENTY-SIX ONLY

TERMS AND CONDITIONS

Payment Terms	30DAYS
Mode of Despatch	ROD-By Road
Delivery Terms	
Remarks	OFFICE 365 RENEWAL FOR YEAR 2024-2024 BASIC USER INCCREASE 72 TO 75 REST SAME
NOTE :-	1.In case GST tax is not paid to Govt. within stipulated time period and input tax credit of same is disallowed to us, we shall recover the same from you along with penalty / interest.
	2. You are requested to confirm the GST ID and HSN code appearing in our PO and communicate to US for any discrepancy.

For Hindustan Composites Ltd.

Checked By

Vice President - MaterialsTERMS AND CONDITION OVERLEAF

TERMS AND CONDITIONS

1. The following terms and conditions are in addition and supplemental to all the particulars set out on the face of the Order.

DELIVERY :

2. Please quote purchase Order No., Date, Vendor Code, Item Code, on all the Advice Notes / Challan / Invoice.

3. The delivery date and /or the delivery schedule stipulated in the Order or notified separately are of the essence of this Contract / Order and in of non compliance with the same the Buyer shall have the right to terminate

4. In the event and delay is anticipated by the Seller in adhering to the delivery date. The Buyer may in its absolute discretion grant an extension of the delivery date/s.

5. In the event of non-compliance with the delivery date/delivery schedule by the Seller the Buyer shall have the option to procure on its own the material from any sources and recover from the Seller the difference in price, if any between the actual price paid by Buyer for the said materials and the Seller's price. The Seller shall also be liable for any consequential loss upto 10% of value of the material to the Buyer because of Seller's Non-adherence to the delivery date/delivery schedule.

6. The Buyer shall not have any obligation to accept the materials in the excess of the quantity stipulated in the order or in the delivery schedule and the Seller shall make its own arrangements to take back the excess quantity and at its own risk and costs on being notified of the same by the Buyer.

7. The Buyer's acceptance of the ordered materials shall be subject to approval by its Quality Assurance Department / authorised representative. If the materials, or part thereof, is not approved by the Buyer Quality Assurance Department/authorised representative, the Buyer shall reject the material and inform the seller of the same. The rejected materials shall be kept with the Buyer at the Seller's risk and cost. The Seller shall forthwith arrange to collect the rejected material. In the event the rejected materials is not collected By the Seller within four weeks from the date of indication of rejection, the Buyer reserves the right of return the said material to the Seller at the Seller's risk and cost.

8. The Seller shall, on receipt of the rejection notice forthwith arrange to replace the rejected material. In the vent, the fails, for any reason, to forthwith replace the rejected material the Buyer shall be entitled to recover from the Seller an amount equivalent to the additional costs incurred by the buyer in replacing the rejected the material from other sources, as damages.

PRICE:

9. The price indicated on the face of the Order is the price offered by the seller and accepted to by the Buyer. The Seller shall not be entitled to any increases in the price during pendency of the Order.

10. The Buyer, however, reserves the right to re-negotiate the price if there is any variation in the rates or imposition of duties, taxes, levels, imports or ceases, etc. by any Government or other statutory authority.

11. The Seller shall ensure that the bill/invoice for the materials/services are submitted with despatch of the material/rendering of the services to the buyer.

12. The Seller shall ensure that the bill/invoice are in complete conformity with all the particulars in respect of the materials, services specified in the Order, i.e. the bills/invoice must show the identical specifications, descriptions of materials/services, the price per unit and the total value together with all other charges, if any, Tax, Freight, etc. and the Buyer shall not be liable for delay in payment if the bill/invoice do not conform with the above requirements.

13. The Buyer shall effect payment of the bills/invoice subject to

- (i) The materials /services being accepted by the Buyer Buyer's Quality Assurance Department/Authorise representative
- (ii) The Seller adhering to the delivery to the delivery time/delivery schedule as stipulated in the Order/delivery schedule; and
- (iii) The bill/invoice conforming to the requirements of clauses 11 above.

14. Workmen's Compensation Act: any contractor shall be solely responsible for the arrangement of his work and in the event of accident or injury to his men, the Company shall not be liable to pay any compensation or other damages under the Workmen's Compensation Act or for any shall be deducted from the money due to the

General:

15. The Seller shall provide following information on each bag/drum supplied Supplier Name , Manufacturing Date, Batch No. , HCL Raw Material Code , Quantity.

16. The Seller shall suitably pack or otherwise prepare all the materials for dispatch for secured transportation and meet carrier's requirements. The Buyers shall not allow any charges for packing, carting or cartage unless specified in the Order. The Seller shall mark each container to show its quantity, contents, its name, manufacturing date, expiry date, batch No. etc.

17. The Seller exonerates, indemnifies and hold harmless the Buyer from and against any and all liabilities, damages, costs or expenses which may be sustained by the Buyer on account of any claim, suit or action, made or threatened to be brought against the Buyer for actual or alleged infringement or any Patent or Trade Mark by the Seller by reason of the manufacture of materials covered by the resale thereof by the Buyer or use of the sail material or any part thereof for purpose known to the seller, the seller on the Buyer's request, shall forthwith refund at the Seller's expenses, any such claim, suit or action.

18. The Seller warrants supplies when delivered hereunder to be free from all defects of material or workmanship, to conform strictly to the specifications, drawings or sample specified or furnished and to be fit of the use and purpose intended free from all patent and latent defects the breach whereof shall give the Buyer without prejudice to his other rights and remedies the right to reject the supplies and treat the contracts as repudiated. All warranties shall survive any intermediate or final inspections, delivery acceptance, or payment by the Buyer and shall continue in effect through a period of one year beginning with the date of delivery of supplies to Buyers.

19. The Seller agrees that he will not use, sell, loan or publicize any of the specifications, blue prints or designs supplied or paid for by the Buyer or any copies or extracts thereof for fulfillment of this Order.

20. The Buyer may at any time by written Order make changes in the drawings, designs or specifications applicable to the supplies covered by this Purchase Order.

21. Any failure by Buyer to enforce or require strict performance by Seller of any terms and conditions applicable to the supplies covered by this Purchase Order.